EMPG-ARPA Score Sheet
For DHSEM Use Only

Jurisdiction Name:
Activity Name (and number, if applicable)**:**

Review Panel Participant Names: **Date of Review:**

Recommended for full/partial/denial:
Amount Federal Recommended:
Amount Match Commitment:
Justification for recommendation/partial funding/denial:

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1. Is the Cover Sheet complete and signed?	☐ Yes	☐ No	*If no, do not continue scoring*
2. Is the NIMS Resolution attached?	☐ Yes	☐ No	*If no, do not continue scoring*
3. Are Application questions 1-5 answered for each activity?			
4. Is the activity description sufficient to determine eligibility?	☐ Yes	☐ No	*If no, do not continue scoring*
5. Is there a detailed budget for each activity?	☐ Yes	☐ No	*If no, do not continue scoring*
6. Are matching funds described in detail for each activity?	☐ Yes	☐ No	*If no, do not continue scoring*
Reviewers Notes:			
7. If a planning activity, does Local Preparedness Program agree with eligibility and is the activity identified in the IPP?	☐ Yes ☐ Yes	☐ No ☐ No	Eligible In IPP *If no, do not continue scoring*
Reviewers Notes:			
8. If a training/exercise activity, does Training/Exercise Program agree with eligibility and is the activity identified in the IPP?	☐ Yes ☐ Yes	☐ No ☐ No	Eligible In IPP *If no, do not continue scoring*
Reviewers Notes:			
9. Is an Environmental Historic Preservation (EHP) screening form included for the activity requested?	☐ Yes	☐ No	*If no for a required EHP activity, do not continue scoring*
Reviewers Notes:			
10. If a communications activity, does SWIC agree with eligibility?	☐ Yes	☐ No	Eligible *If no, do not continue scoring*
Reviewers Notes:			
11. Project, Scope of Work, and Timeline Description	*Up to 30 points for high level of detail*		

Reviewers Notes:	
12. Describe the Gap or Need for Sustainment	*Up to 30 points for high level of detail and back-up documentation*
Reviewers Notes:	
13. Detailed Budget and Matching funds	*Up to 30 points for high level of detail*
Reviewers Notes:	
14. If a scalable project, did the applicant include sufficient detail to describe the revised Scope of Work, gap assessment, and budget.	*Up to 10 points for clear description of revisions from initial activity request. Score only included in comparison to other scalable projects.*
Reviewers Notes:	

QUESTIONS 11-13 SCORE	
SCALABLE PROJECT SCORE (14)	