

The New Mexico Fire Protection Grant Council has made the following changes to the **FY 22** grant process which will open on July 15th 2021 and close on September 15<sup>th</sup> 2021 and can be accessed at <https://www.nmdhsem.org/state-firemarshal/fire-grant-council/#grant>.

### Two types of Grant Applications:

#### **1. Individual Department Grant**

**With or without a request for stipends, recruiting, retention and educational programs.**

#### **2. County-Wide Project Grant**

**With or without a request for stipends, recruiting, retention and educational programs.**

### Eligibility:

1. All fire departments currently certified and funded by the New Mexico State Fire Marshal's Office are eligible to apply for an **Individual Department Grant**.
2. County Administrative Offices having administrative responsibility for more than one district/department may apply for a **County-wide Project Grant** as long as **each district within the County** is compliant with the requirements of the grant application, (i.e., Pump Tests, etc.). The county-wide project must benefit all the departments within the County. Note: A County Administrative Office applying for a grant does not prevent departments within the County from applying for an **Individual Department Grant**.
3. Grant applications must not be contingent on another grant award.
4. Joint applications will not be considered.
5. Only one grant application per jurisdiction may be submitted.
6. Any fire department that is awarded a grant and subsequently loses its qualification to participate in the Fire Protection Funding process shall return the apparatus and/or equipment to the State Fire Marshal for redistribution as per 59A-53 NMSA 1978 and Title 10 Chapter 25 Part 10 of the NMAC.

### Maximum Award

**The maximum award amounts in the four categories for the grant cycle will be determined by the New Mexico Fire Protection Grant Council and will be dependent on funds available from the Fire Protection Fund: The Grant Amount Requested must be equal to or less than the maximum amount allowed for the category of the project and equal to or less than the total equipment cost. For FY2022:**

1. The maximum amount awarded to a single applicant (either an *Individual Department Grant* or a *County-wide Project Grant*) shall not exceed maximum of **\$400,000** for the following projects:
  - Facility construction
  - Major facility improvements
  - Land acquisition
2. The maximum amount awarded to a single applicant (either an *Individual Department Grant* or a *County-wide Project Grant*) shall not exceed **\$300,000** for the following projects:
  - Apparatus
  - Single large infrastructure project
  - To include water and communications infrastructure projects.

3. The maximum amount awarded to a single applicant (either an *Individual Department Grant* or a *County-wide Project Grant*) will not exceed **\$150,000** for all other critical needs, one single project will be awarded.
  - PPE (structural, wildland, SCBA and/or air support systems (air compressors, cascade systems), ballistic protection)
  - Communications – Mobile / Handheld Radios and base-stations
4. In addition to the projects applied for, up to \$25,000 may be requested by *Municipal Departments* or a *County-wide request may be made* for the purpose of providing stipends, supplementing recruitment and retention programs or educational programs that are administered by the County or Municipality's Fiscal Agent (CFO or designee). As with grant requests, a specification of the program parameters must be submitted with the grant application request.
  - **The application for stipends, recruitment, retention, and education programs will not affect a Municipalities or Counties eligibility to apply for a grant project.**

**Costs exceeding the grant amount shall be the responsibility of the local government.**

The Grant Amount Requested must be equal to or less than the maximum amount allowed for the category of the project and equal to or less than the total equipment cost. State fire funds may be used for this purpose with approval from the New Mexico State Fire Marshal's Office.

**Signatures/Commitment of Funds**

The Fire Chief and the County or Municipality's Fiscal Agent (CFO or designee) shall sign the application indicating a commitment to comply with the procurement and reporting requirements of the award. In addition, the Fiscal Agent shall sign the Fiscal Agent's Commitment Statement indicating a commitment of these funds for the awarded project and a commitment of the matching funds. Applications submitted without all signatures will not be considered.

**MINIMUM REQUIREMENTS for Eligibility.**

**NFIRS Reporting (Suspended for FY22 Grant Cycle)**

All applicants **shall be** in compliance with the reporting requirements of the New Mexico State Fire Marshal's Office utilizing the National Fire Incident Reporting System (NFIRS) per 59A-52 NMSA 1978 and Title 10 Chapter 25 Part 10 of the NMAC. Applicants with delinquent NFIRS reports for the period of **July 2019 to June 2020, will not be eligible to participate in the grant application cycle .**

**Pump Testing**

All rated fire pumps shall undergo annual pump tests to ensure proper function and firefighter safety; therefore, the applicants must provide evidence that apparatus pump tests are conducted on each apparatus with rated fire pumps by documenting results in a Pump Test Data Log and verified in an Affidavit signed by the Fire Chief and notarized.

- All annual pump tests shall be in accordance with NFPA 1901 and the Insurance Service Office (ISO) requirements.
- **A Pump Test Data Log** must be completed as part of the application.
- **A notarized Affidavit** signed by the Fire Chief must be uploaded with the application. The Affidavit is to verify that three years of pump test records exist for each apparatus with a rated fire pump, with the exception of newly acquired pumps, and are on file with the department and are available for SFMO

inspection upon request. A .pdf file of the Affidavit is available on the Grant website and must be uploaded with the application. Note: Notary signature and seal must be clear and legible on the electronic application. **Falsified affidavits may result in forfeiture of funds and future grant consideration.**

### **Hose Testing. (Suspended for FY22 grant cycle)**

All fire hose shall undergo annual hose tests to ensure proper function and firefighter safety; therefore, the applicants must provide evidence that hose testing is conducted on each rated fire hose by documenting results in a Hose Test Data Log and verified in an Affidavit signed by the Fire Chief and notarized.

- All annual hose tests shall be in accordance with NFPA 1962 and the Insurance Service Office (ISO) requirements.
- **A Hose Test Data Log** must be completed as part of the application.
- **A notarized Affidavit** signed by the Fire Chief must be uploaded with the application. The Affidavit is to verify that hose test records exist for each rated fire hose and are on file with the department and are available for SFMO inspection upon request. A .pdf file of the Affidavit is available on the Grant website and must be uploaded with the application. Note: Notary signature and seal must be clear and legible on the electronic application. **Falsified affidavits may result in forfeiture of funds and future grant consideration.**

**CRITICAL NEEDS** – Departments may apply for **only one project** in one critical needs category listed below:

- Fire apparatus/equipment.
- Tenders/tankers.
- Apparatus intended for use in the urban/wildland interface.
- PPE (structural, wildland, SCBA and/or Air support systems (Compressor, fixed and mobile cascade systems), ballistic protection).
- Air supply systems. (Compressor, fixed and mobile cascade system).
- Communications.
- Facility Construction/Improvement.
- Training.
- Water.
- Need that will clearly have significant impact on ISO Public Protection Classification.

### **ADDITIONAL INFORMATION**

1. Awards may be subject to audit and could result in forfeiture of funds and future grant consideration if non-compliance is determined.
2. All the information contained in the application is carefully reviewed and considered. In addition to general information and data provided, thorough and clear narrative responses are critical to helping reviewers understand the needs of the department relative to the request.
3. Apparatus purchased with grant funds must meet the current NFPA standards and will be inspected for acceptance.

4. Awards are contingent upon approval of specifications by the State Fire Marshal's Office.
5. For apparatus applications, the department must have the capability to immediately house apparatus properly. NFPA listed equipment may be included with the purchase of apparatus.
6. **Preliminary project specifications, (i.e., scope of work, concept drawings) must be submitted with the application. Applications submitted without preliminary project specifications will not be considered. Applicants are encouraged to contact the SFMO for guidance on what is required by NFPA or ISO prior to submitting.**
7. A Completion Checklist is provided to assist with ensuring that each application requirement has been addressed.

SELECTION CRITERIA for FY2022.

**NFIRS Reporting (Suspended for FY22 Grant Cycle).**

**Hose Testing. (Suspended for FY22 grant cycle).**

Applications will be placed in consideration categories meeting specific criteria as follows:

**Category A**

- 1) Pump Test compliant (in accordance with NFPA 1901 and ISO requirements).
- 2) Request is for a Critical Need (clearly explained in the application).
- 3) ISO Class 10, 9.

**Category B**

- 1) Pump Test compliant (in accordance with NFPA 1901 and ISO requirements).
- 2) Request is for a Critical Need (clearly explained in the application)
- 3) ISO Class 8, 7, 6, 5.

**Category C**

- 1) Pump Test compliant (in accordance with NFPA 1901 and ISO requirements).
- 2) Request is for a Critical Need (clearly explained in the application).
- 3) ISO Class 4, 3, 2, 1.

**Category D**

- 1) Pump Test compliant (in accordance with NFPA 1901 and ISO requirements).
- 2) Request is not a Critical need.

**Category E**

- 5) Non-compliant (will not be considered for a grant).

