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**DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT**

**Emergency Management Performance Grant 2021
Funding Announcement**

Purpose

The Emergency Management Performance Grant (EMPG) program provides federal funding to assist states, Tribes and local governments with all hazards emergency preparedness. EMPG funds are allocated by the Department of Homeland Security to participating states on a population-share basis. Participating states then distribute these funds for reimbursement of applicable state, Tribal and local emergency management program expenses.

EMPG funds are used to implement the National Preparedness System and to support the National Preparedness Goal of a secure and resilient nation. To that end, program objectives include closing capability gaps that are identified in the state's most recent Stakeholder Preparedness Review (SPR) and building or sustaining those capabilities that are identified as high priority through the Threat and Hazard Identification and Risk Assessment (THIRA)/SPR process. EMPG allowable costs support efforts to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas described in the National Preparedness Goal.

Application Release Overview

- EMPG funding prioritization and details for eligibility are found in the Federal Notice of Funding Opportunity (NOFO), FEMA Preparedness Grants Manual (February 2021) and the State Methodology/Application.
- The Federal NOFO was made available February 25, 2021 and can be found at https://www.fema.gov/sites/default/files/documents/FEMA_FY2021-EMPG-NOFO_02-19-21.pdf.
- The FEMA Preparedness Grants Manual was up-dated February 2021 and can be found at https://www.fema.gov/sites/default/files/documents/FEMA_2021-Preparedness-Grants-Manual_02-19-2021.pdf . The EMPG-specific section is found in Appendix H.
- This Funding Announcement, Allocation Methodology and Application will be available at <https://www.nmdhsem.org/administrative-services-bureau/administrative-services-bureau-grants/2021-empg-application-materials/> . See below for additional application schedule and deadlines.

Matching Funds

The EMPG is a cost match program, meaning participating jurisdictions are required to provide at least 50% in matching funds for expenses covered through EMPG. For every dollar of federal EMPG grant funding provided, the sub-grantee must provide an equal amount of non-federal cost share. This includes non-federal cash spent for project related costs. Cash match must only include those costs authorized in 44 CFR Part 13 and 2 CFR Part 225. Non-cash match is also acceptable. Back-up documentation is required for all match (both cash and non-cash).

Eligible Applicants for Sub-grants

The Emergency Management Performance Grant (EMPG Program) is one part of a comprehensive set of measures authorized by Congress to prepare the nation for all hazards. It supports the goal to strengthen national preparedness and resilience. The New Mexico Department of Homeland Security and Emergency Management (DHSEM) invites our stakeholders and partners, counties, municipalities, Tribes, Pueblos, and Nations, located within the State of New Mexico, to join us in building a stronger more prepared and resilient New Mexico.

Eligible applicants must:

- A. be compliant with the National Incident Management System (NIMS);
- B. have an All Hazards Emergency Operations Plan (EOP) that meets the criteria set forth in CPG 101;
- C. have a Threat Hazard Identification and Risk Assessment (THIRA) that meets the criteria set forth in CPG 201;
- D. have an Integrated Preparedness Plan (IPP), similar to what was previously called Multi-Year Training and Exercise Plan (MYTEP).

For communities that do not yet have all the above, EMPG Program funds may be used to meet the requirements.

Eligibility Criteria

- Eligible activities must be one of the Planning, Organization, Equipment, Training, Exercise (POETE) Categories.
- As in the past few years, funding priority will be to maintain capabilities for salaries and benefits. If a raise has been approved in the past fiscal year, DHSEM will consider potential funding. Increases for the coming year will not be funded.
- For emergency management personnel, 100% EMPG funding will be considered if the approved job description is 100% related to emergency management (50% federal and 50% match). Unallowable costs would be traditional public safety duties. DHSEM now has more flexibility in interpretation of this requirement.
- For emergency management personnel, 50% EMPG funding will be considered if the approved job description is less than 100% emergency management (25% federal and 25% match). Examples would include code enforcement, information technology or non-emergency management supervisory duties.

Important Dates

- April 2, 2021; Release of State Funding Announcement, Allocation Methodology and Application
- April 15, 2021; Application Webinar at 12:30pm (to be recorded and posted)
- April 22, 2021; Question submittal deadline to DHSEM
- April 29, 2021; DHSEM response to questions released
- June 1, 2021; Applications due to the State
- June 2021; DHSEM Review of applications
- June 30, 2021; Anticipated award letters sent to applicants
- July 30, 2021; Anticipated date for Sub-grants to be awarded to applicants (Sub-grants will be sent only after FEMA awards the grant to State)

New for Next Year's Requirements (EMPG 2022)

Please keep the following in mind when preparing work plans for the July 2021 to June 2022 funding cycle. For the July 2022 to June 2023 funding cycle, FEMA intends to make the implementation of the National Qualification System (NQS) a requirement for EMPG Program funding. Sub-grantees should work toward achieving, each of the activities listed below. The activities that support NQS implementation include:

- Ensuring that incident personnel qualifying for a position meet the minimum training requirements from the Job Title/Position Qualification for that position.
- Developing organizational qualification procedures in alignment with the NIMS Guideline for NQS. These procedures include:
 - Qualification, certification, and credentialing processes for incident management and emergency management personnel.
 - Qualification review board, or equivalent review processes for incident management and emergency management personnel qualifications.
 - Individual and team coach and evaluation processes for incident management and emergency management personnel qualifications.
 - Conducting exercises in accordance with Homeland Security Exercise and Evaluation Program (HSEEP) guidance.

Additional Information

- State EMPG2021 Funding Announcement, Allocation Methodology, Application and related information
<https://www.nmdhsem.org/administrative-services-bureau/administrative-services-bureau-grants/2021-empg-application-materials/>
- Federal Notice of Funding Opportunity (NOFO)
https://www.fema.gov/sites/default/files/documents/FEMA_FY2021-EMPG-NOFO_02-19-21.pdf
- Preparedness Grants Manual dated February 2021
https://www.fema.gov/sites/default/files/documents/FEMA_2021-Preparedness-Grants-Manual_02-19-2021.pdf