

SERC MEETING
November 29, 2018
DHSEM
Telephone Conference

I. Call to Order, Introduction of Members

Cabinet Secretary M. Jay Mitchell called the meeting to order at 9:03 a.m.

- Roll was called followed by introduction of members.
- Meeting was held as a telephone conference from the Secretary's office at NMDHSEM

Michael	Wismer	SERC	505-670-2902	wismer_7@q.com
Butch	Tongate	NMED	505-827-2855	butch.tongate@state.nm.us
Brian	Simeone	DHSEM/SERC Coordinator	NA	brian.simeone@state.nm.us
Jennifer	Ickes	PNS	505-977-2252	ickes.jen@gmail.com
M.C.	Rowley	NMSP	505-660-5441	mark.rowley@state.nm.us
Henry	Jolly	DHSEM/SERC Coordinator	508-476-0617	henry.jolly@state.nm.us
M. Jay	Mitchell	DHSEM/Cabinet Secretary	505-476-9611	jay.mitchell@state.nm.us

II. Approval of Agenda for November 29, 2018 and Minutes from September 25, 2018.

- Mark Raymond motioned to approve agenda – seconded Jennifer Ickes and it was approved.
- Previous minutes from the September 25th minutes Butch Tongate moved for approval, Mark Rowley seconded and it was approved.

III. Administrative Items

- Appointment letters were given to the transition team. Secretary Mitchell quickly reviewed the current SERC membership along with appointment dates and expiration dates. He stated that Henry Jolly could be contacted for any changes.
- Secretary Mitchell asked if anyone had any announcements. There were none.

IV. New Business

- Secretary Mitchell verified that the HMER plan could be approved during this meeting.
- Henry Jolly stated that yes it could as the meeting had been published as required by the Public Meetings Act
- Secretary Mitchell stated that the HMER Plan is a living document and if a commissioner found a required change to contact Henry Jolly.
- Secretary Mitchell motioned to accept the December 2018 Hazardous Materials Response Plan.
- Jennifer Ickes asked who had jurisdiction of the orphan fund. Henry Jolly stated that it was placed on page 9 and the State Police control.

- Mark Rowley request Henry Jolly and Brian Simeone summarize the changes to the HMER plan.
- Brian Simeone outlined all the changes made to the HMER Plan.
- Mark Rowley stated that the New HMER Plan closely follows the State Polices seven critical tasks.
- Secretary Mitchell asked if there was any other comments or discussion and received no reply.
- The December 2018 HMER Plan was moved for approval by Mark Rowley, seconded by Michael Wismer and it was approved.

Contact information given for questions regarding LEPC, SERC, and Tier II:

- o henry.jolly@state.nm.us
- o www.nmdhsem.org
- o Phone: 505-476-0617

V. Old Business

- No old business to address.

VI. Comments

- Secretary Mitchell asked if there were any public comments. There was no response.
- Mark Rowley stated that he is continuing his research into the orphan fund and will have small presentation for the next meeting.

VI. Action Items

- No action items were announced

VII. Adjournment.

- A movement was made to adjourn the meeting, was seconded and approved.
- Next meeting at NMED at a time and date to be announced in the month of February 2019.