**SERC MEETING**

April 15, 2015

Dept. of Homeland Security

& Emergency Management

13 Bataan Blvd

Santa Fe, NM 87508

**I. Call to Order, Introduction of Members**

Cabinet Secretary M. Jay Mitchellcalled the meeting to order at 9:36 a.m.

* Roll was called followed by introduction of members.
* Meeting was held at the Department of Health Laboratory building in Albuquerque.

|  |  |  |  |
| --- | --- | --- | --- |
| **Member** | **Affiliation** | **Phone** | **Email** |
|  Michael | Knazovich | Prince Consulting | 505-323-2374 | mwknazo@gmail.com |
|  Ryan  | Risdon | BNSF Hazmat | 509-430-8497 | ryan.risdon@bnsf.com |
|  Tom | Skibitski | NMED | 505-222-9552 | thomas.skibitski@state.nm.us |
|  Paul | Felsher | LANL | 505-665-5398 | pfelsher@lanal.gov |
|  M.C. | Rowley | NMSP | 505-660-5441 | mark.rowleyWstate.nm.us |
|  David  | Mills | Dept Health/SLD | 505-383-9001 | david.mills@state.nm.us |
|  Henry | Jolly | DHSEM/SERC Coordinator | 508-476-0617 | henry.jolly@state.nm.us |
|  Damian | Guy | Hazmat Manager | 520-235-9848 | dguy@up.com |
|  Margaret | Burger | DHSEM/ASB (Recorder) | 505-476-9615 | margaret.burger@state.nm.us |
|  M. Jay | Mitchell | DHSEM/Cabinet Secretary | 505-476-9611 | jay.mitchell@state.nm.us |
|   |   |   |  |  |

**II. Approval of Agenda for November 6, 2014.**

* Secretary Mitchell motioned to approve agenda – seconded and approved.
* Previous minutes moved for approval – seconded and approved.

**III. Administrative Items**

* Penny Holeman has resigned.
* David Mills is retiring July 31, 2015.
* Need to address membership expirations – Terms carry on until renewed, resignation, or replacement occurs.

**IV. New Business**

* SERC By-laws: Asked if there were any issues or proposed changes.
* By-laws were moved for approval, were seconded and approved.
* Reviewed HazMat Safety Board minutes.
	+ Roles for Fire Department and State Police being determined.
	+ State THIRA is to match Federal THIRA.

**IV. New Business (Continued)**

* HazMat Safety Board to identify regional capabilities
	+ Identify available manpower and equipment
	+ Identify short falls
* PowerPoint presentation by Henry Jolly/DHSEM giving quarterly update of LEPC, SERC, and Tier II:
	+ There are 30 active LEPCs.
	+ Mission is to reduce the loss of life and property due to hazardous materials.
	+ Goals are to:
		- Develop a statewide program.
		- Enhance partnership with communities.
		- Establish statewide standards.
		- Identify areas prone to hazardous materials incidents and accidents.
		- Strengthen coordination between local, state, federal governments and private industry.
	+ Review of SERC authority and membership.
	+ Presentation of Tier II reporting and who benefits from Tier II reporting.
	+ Briefing of LEPC Status for 2015
		- There are 30 active LEPCs out of a possible 32 LEPCs
		- LEPC Conference being held in conjunction with the DHSEM Conference this year.
	+ Contact information given for questions regarding LEPC, SERC, and Tier II:
		- henry.jolly@state.nm.us
		- [www.nmdhsem.org](http://www.nmdhsem.org)
		- Phone: 505-476-0617
* An update on the New Mexico Radiological Nuclear Detection (NMRND) was given by Mark Rowley.
	+ NMRND documents have been approved, signed, and rolled out.
	+ The strategy for State Police plan is rolling out.
	+ Looking for a chairperson for NMRND.
	+ Some items addressed under the NMRND were:
		- Train the Trainor course for developing NMRND trainers.
		- A round-house exercise was held.
		- Full scale exercise planned.
* A presentation on crude oil was given by Damian Guy/Union Pacific.
	+ Main points of discussion were:
		- Prevention of release of hazardous materials in transportation. Keys to preventing such releases include
			* Inspections

**IV. New Business (Continued)**

* + - Prevention of release of hazardous materials in transportation. Keys to preventing such releases include (continued)
			* Training and encouragement of continuous improvement.
* Preparedness by development of internal and external response plans, continuous training, and drills and exercises.
* Response to emergencies addressing:
	+ Safety and coordination of responders,
	+ Determining response duties, and
	+ Constantly evaluating and adjusting emergency response plans.
	+ Commodity flow data to be shared.
* Damian shared that among Union Pacific goals is that assets and resources are strategically placed to support response to incidents and that training is available and ongoing.
	+ Secretary Mitchell addressed concerns that training events be broadcast to fire departments and encouragement of involvement of New Mexico communities.
	+ Henry Jolly requested information on training opportunities.

**A break was called at 10:30 a.m. with the meeting to resume at 10:45 a.m.**

**IV. New Business (Continued)**

* A presentation was made by Ryan Risdon/BNSF Hazmat
	+ BNSF does a lot of training on hazmat incident response.
	+ Slides were shared of train routes of various types of hazmat cargos.
	+ An overview was given of the BNSF Railway:
		- BNSF is largest transporter of hazmat materials in North America.
		- There are 6 Hazmat Regions each having a Hazmat Manager.
	+ Key areas addressed for hazmat incidents are
		- Prevention
		- Response
		- Mitigation
	+ BNSF has action plans in place to reduce risk of hazmat incidents. These plans include:
		- Mechanical inspections – to make sure cars used for transportation of hazardous materials are in good shape.
		- Operations – that procedures are in place and trained personnel available to respond.
		- Training for First Responders is offered that includes
			* How to utilize train lists/shipping papers.
			* Identification of placards.
			* Use of appropriate equipment and hands on use of equipment in the field.
			* Incident assessment.

**IV. New Business (Continued)**

* A presentation was made by Ryan Risdon/BNSF Hazmat (continued)
	+ BNSF has 250 trained responders located at 60 locations along their routes.
	+ An overview was given of assets, resources and their strategic placement.
	+ An application called AskRail allows identification of the hazardous load for a specific rail car which is valuable when addressing a response to an incident.

**V. Old Business**

* No old business to address.

**VI. Comments**

* Secretary Mitchell asked if there were any public comments. There was no response.
* Secretary Mitchell asked if there were any commercial comments.
	+ David Mills asked if the state keeps responders informed of training opportunities.
	+ The response is that DHSEM is continuously working on identifying training opportunities and coordinating training with local entities, LPECs, and communities.

**VI. Action Items**

* Secretary Mitchell asked members to review the SERC By-Laws particularly Articles 3 and 8.
* A request was made for members to email nominations for SERC co-chairperson

**VII. Adjournment.**

* A movement was made to adjourn the meeting, was seconded and approved.
* Next meeting will be in July and will be held at DHSEM.