**SERC MEETING**

April 15, 2015

Dept. of Homeland Security

& Emergency Management

13 Bataan Blvd

Santa Fe, NM 87508

**I. Call to Order, Introduction of Members**

Cabinet Secretary M. Jay Mitchellcalled the meeting to order at 9:36 a.m.

* Roll was called followed by introduction of members.
* Meeting was held at the Department of Health Laboratory building in Albuquerque.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member** | | **Affiliation** | **Phone** | **Email** |
| Michael | Knazovich | Prince Consulting | 505-323-2374 | mwknazo@gmail.com |
| Ryan | Risdon | BNSF Hazmat | 509-430-8497 | ryan.risdon@bnsf.com |
| Tom | Skibitski | NMED | 505-222-9552 | thomas.skibitski@state.nm.us |
| Paul | Felsher | LANL | 505-665-5398 | pfelsher@lanal.gov |
| M.C. | Rowley | NMSP | 505-660-5441 | mark.rowleyWstate.nm.us |
| David | Mills | Dept Health/SLD | 505-383-9001 | david.mills@state.nm.us |
| Henry | Jolly | DHSEM/SERC Coordinator | 508-476-0617 | henry.jolly@state.nm.us |
| Damian | Guy | Hazmat Manager | 520-235-9848 | dguy@up.com |
| Margaret | Burger | DHSEM/ASB (Recorder) | 505-476-9615 | margaret.burger@state.nm.us |
| M. Jay | Mitchell | DHSEM/Cabinet Secretary | 505-476-9611 | jay.mitchell@state.nm.us |
|  |  |  |  |  |

**II. Approval of Agenda for November 6, 2014.**

* Secretary Mitchell motioned to approve agenda – seconded and approved.
* Previous minutes moved for approval – seconded and approved.

**III. Administrative Items**

* Penny Holeman has resigned.
* David Mills is retiring July 31, 2015.
* Need to address membership expirations – Terms carry on until renewed, resignation, or replacement occurs.

**IV. New Business**

* SERC By-laws: Asked if there were any issues or proposed changes.
* By-laws were moved for approval, were seconded and approved.
* Reviewed HazMat Safety Board minutes.
  + Roles for Fire Department and State Police being determined.
  + State THIRA is to match Federal THIRA.

**IV. New Business (Continued)**

* HazMat Safety Board to identify regional capabilities
  + Identify available manpower and equipment
  + Identify short falls
* PowerPoint presentation by Henry Jolly/DHSEM giving quarterly update of LEPC, SERC, and Tier II:
  + There are 30 active LEPCs.
  + Mission is to reduce the loss of life and property due to hazardous materials.
  + Goals are to:
    - Develop a statewide program.
    - Enhance partnership with communities.
    - Establish statewide standards.
    - Identify areas prone to hazardous materials incidents and accidents.
    - Strengthen coordination between local, state, federal governments and private industry.
  + Review of SERC authority and membership.
  + Presentation of Tier II reporting and who benefits from Tier II reporting.
  + Briefing of LEPC Status for 2015
    - There are 30 active LEPCs out of a possible 32 LEPCs
    - LEPC Conference being held in conjunction with the DHSEM Conference this year.
  + Contact information given for questions regarding LEPC, SERC, and Tier II:
    - [henry.jolly@state.nm.us](mailto:henry.jolly@state.nm.us)
    - [www.nmdhsem.org](http://www.nmdhsem.org)
    - Phone: 505-476-0617
* An update on the New Mexico Radiological Nuclear Detection (NMRND) was given by Mark Rowley.
  + NMRND documents have been approved, signed, and rolled out.
  + The strategy for State Police plan is rolling out.
  + Looking for a chairperson for NMRND.
  + Some items addressed under the NMRND were:
    - Train the Trainor course for developing NMRND trainers.
    - A round-house exercise was held.
    - Full scale exercise planned.
* A presentation on crude oil was given by Damian Guy/Union Pacific.
  + Main points of discussion were:
    - Prevention of release of hazardous materials in transportation. Keys to preventing such releases include
      * Inspections

**IV. New Business (Continued)**

* + - Prevention of release of hazardous materials in transportation. Keys to preventing such releases include (continued)
      * Training and encouragement of continuous improvement.
* Preparedness by development of internal and external response plans, continuous training, and drills and exercises.
* Response to emergencies addressing:
  + Safety and coordination of responders,
  + Determining response duties, and
  + Constantly evaluating and adjusting emergency response plans.
  + Commodity flow data to be shared.
* Damian shared that among Union Pacific goals is that assets and resources are strategically placed to support response to incidents and that training is available and ongoing.
  + Secretary Mitchell addressed concerns that training events be broadcast to fire departments and encouragement of involvement of New Mexico communities.
  + Henry Jolly requested information on training opportunities.

**A break was called at 10:30 a.m. with the meeting to resume at 10:45 a.m.**

**IV. New Business (Continued)**

* A presentation was made by Ryan Risdon/BNSF Hazmat
  + BNSF does a lot of training on hazmat incident response.
  + Slides were shared of train routes of various types of hazmat cargos.
  + An overview was given of the BNSF Railway:
    - BNSF is largest transporter of hazmat materials in North America.
    - There are 6 Hazmat Regions each having a Hazmat Manager.
  + Key areas addressed for hazmat incidents are
    - Prevention
    - Response
    - Mitigation
  + BNSF has action plans in place to reduce risk of hazmat incidents. These plans include:
    - Mechanical inspections – to make sure cars used for transportation of hazardous materials are in good shape.
    - Operations – that procedures are in place and trained personnel available to respond.
    - Training for First Responders is offered that includes
      * How to utilize train lists/shipping papers.
      * Identification of placards.
      * Use of appropriate equipment and hands on use of equipment in the field.
      * Incident assessment.

**IV. New Business (Continued)**

* A presentation was made by Ryan Risdon/BNSF Hazmat (continued)
  + BNSF has 250 trained responders located at 60 locations along their routes.
  + An overview was given of assets, resources and their strategic placement.
  + An application called AskRail allows identification of the hazardous load for a specific rail car which is valuable when addressing a response to an incident.

**V. Old Business**

* No old business to address.

**VI. Comments**

* Secretary Mitchell asked if there were any public comments. There was no response.
* Secretary Mitchell asked if there were any commercial comments.
  + David Mills asked if the state keeps responders informed of training opportunities.
  + The response is that DHSEM is continuously working on identifying training opportunities and coordinating training with local entities, LPECs, and communities.

**VI. Action Items**

* Secretary Mitchell asked members to review the SERC By-Laws particularly Articles 3 and 8.
* A request was made for members to email nominations for SERC co-chairperson

**VII. Adjournment.**

* A movement was made to adjourn the meeting, was seconded and approved.
* Next meeting will be in July and will be held at DHSEM.