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**DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT**

**Emergency Management Performance Grant COVID-19 Supplemental
Funding Announcement**

Purpose

The Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) assists states, territories, tribes, and local governments with their public health and emergency management activities supporting the prevention of, preparation for, and response to the ongoing Coronavirus Disease 2019 (COVID-19) public health emergency. Through this funding opportunity, DHSEM will award up to \$100,000 in federal funding to no more than four applicants for COVID-19 mitigation, preparedness, response and recovery. EMPG-S funding can be used to:

- support planning and operational readiness for COVID-19 preparedness and response;
- develop tools and strategies for COVID-19 prevention, preparedness, and response;
- assist with ongoing COVID-19 communication and coordination among federal, State, local, tribal, and territorial partners throughout the response ; and
- integrate the needs of people with disabilities and limited English proficiency in COVID-19 mitigation, preparedness, response and recovery.

Application Release Overview

EMPG-S funding prioritization and details for eligibility are found in the Federal Notice of Funding Opportunity (NOFO), FEMA Preparedness Grants Manual (including Appendix A) and the State Application. The Federal NOFO was made available April 13, 2020 and is attached here for reference.

The State EMPG-S Application and Selection Methodology are being released along with this Funding Announcement. An application review webinar will be held on September 10, 2020 from 1:00pm to 2:30pm; the webinar will be recorded and posted on the DHSEM website for future reference.

Eligible Applicants for Sub-grants

Eligible Sub-grant applicants are counties, municipalities, Tribes, Pueblos and Nations located within the State of New Mexico that are implementing the National Incident Management System (NIMS).

Period of Performance

Resulting Sub-grant Agreement Period of Performance will begin November 1, 2020 and end October 31, 2021. On a case-by-case basis, it may be possible to begin the Sub-grant Agreement Period of Performance January 27, 2020 in order to take advantage of eligible matching funds incurred.

Priorities

In general, the EMPG-S priorities are outlined in FEMA Administrator Gaynor's March 27, 2020 letter to emergency managers:

1. Mitigation activities (related to slowing the spread of COVID-19);
2. Integration of emergency management and public health operations;
3. Collection and display of public, private, and governmental data of hospital bed and ventilator capacity and usage;
4. Collection and display of PPE inventories and establishment of burn rates to forecast future needs;
5. Planning for alternate care sites; and
6. Identifying all sources to surge medical professionals.

DHSEM priorities for EMPG-S funding are planning, equipment and training. Organizational expenses, although eligible under the federal NOFO, will not be funded by DHSEM as salaries are funded through the annual EMPG. Exercises are not eligible as per the federal NOFO. Contracts and consultant expenses will not be funded based on the limited Period of Performance. EMPG-S funding selection will be needs based, providing funding to those communities with the most urgent unfunded demand for COVID-19 mitigation, preparedness, response and recovery. Additional information is found in the EMPG-S Selection Methodology.

As per the federal NOFO, examples of areas eligible for funding include, but are not limited to the following. Detailed descriptions of eligible activities are found in Appendix A of the Federal NOFO (page 28 to 32).

1. Data Collection and Analysis;
2. Plan Development (examples include: pandemic annex for an Emergency Operations Plan, Logistics and Supply Chain Management, Distribution Management Plan);
3. Jurisdictional Recovery;
4. Information Sharing; and
5. Emergency Public Information/Warning.

Matching Funds

EMPG-S is a 50% cost match program; participating jurisdictions are required to provide at least 50% in matching funds. For every dollar of federal EMPG-S grant funding provided, jurisdictions must provide an equal amount of match. Cash ('hard' match) and non-cash ('soft' match) or a combination is allowable. Expenditures, including match, must meet the requirements of 2 CFR Part 200, Subpart E. Please note that for EMPG-S, CARES Act funding can be used as the local/tribal share. Back-up documentation is required for all expenses, including for matching funds.

Unallowable Costs

- Activities and projects unrelated to the completion and implementation of the EMPG-S, as per the federal NOFO.
- Anything unrelated to COVID-19 planning, prevention, or response, as per the federal NOFO.
- Hiring of full and/or part time staff, as per DHSEM priorities.
- Hiring of contractors and/or consultants, as per DHSEM priorities.

Important Dates

- **August 31, 2020** – Release of Funding Announcement and Application.
- **September 10, 2020** – Webinar from 1:00pm to 2:30pm to review this Announcement, the Application and Selection Methodology. The webinar will be recorded and posted on the DHSEM website for future reference.
- **September 14, 2020** – Deadline to submit questions.
- **September 18, 2020** – DHSEM releases answers to questions.
- **October 1, 2020** – Application submittal due date.
- **November 1, 2020** – Anticipated award and Sub-grant Agreements issued.

Additional Information

- Attached to this Funding Announcement are the State Sub-grant Application, Selection Methodology, DHSEM Scoring Sheet and Federal NOFO.
- For FEMA's website on the Emergency Management Performance Grant Program - COVID-19 Supplemental go to <https://www.fema.gov/media-collection/fiscal-year-2020-emergency-management-performance-grant-program-covid-19>
- DHSEM's website on Emergency Management Performance Grant Program - COVID-19 Supplemental go to <https://www.nmdhsem.org/administrative-services-bureau/administrative-services-bureau-grants/emergency-management-performance-grant-empg/>