



**NEW MEXICO DEPARTMENT OF
HOMELAND SECURITY AND EMERGENCY MANAGEMENT**



Hazard Mitigation Grant Program – DR 4529
Funding Announcement

The Hazard Mitigation Grant Program DR 4529 was awarded to the state following the Presidential Disaster Declaration for COVID-19. Federal funds are available for natural hazard risk mitigation activities. Eligible subrecipients include state agencies, federally recognized tribal governments, non-profits, universities, and communities including local governments, cities, townships, counties, and special district governments. Eligible sub-applicants may apply for funding on behalf of individuals and businesses.

Funding

There is \$11,775,469 available state-wide with 7% for hazard mitigation plans and planning related activities, 5% for outreach, education, and other projects that cannot be tied to a Benefit Cost Analysis. The remainder is available for cost-effective construction and land disturbance projects. If submitting a project application, a FEMA-approved hazard mitigation plan is required at the time of award (44 CFR 201).

Cost Share

HMGP is a 75% federal and 25% non-federal grant. The non-federal (“local”) match can be in the form of cash, in-kind efforts, or a combination. Match cannot be federal funds or funds already used as match for another federal award.

Eligible Activities

Hazard mitigation is any long-term solution that evaluates, plans for, educates people on, or reduces or eliminates risk to people and property from future disasters. Some project examples include, but are not limited to:

- mitigation plan creation or up-date
- planning activities that fill a data deficiency (gap assessment, risk mapping)
- flood mitigation projects
 - installation/modification of drainage improvements
 - construction/modification of retention/detention basins,
 - construction/modification of floodwalls/dams,
 - stream restoration/diversion
- wildfire hazardous fuel reduction and defensible space
- watershed stabilization
- soil and slope stabilization
- sediment reduction/re-seeding
- aquifer storage and recovery
- green infrastructure and low impact development
- drought mitigation
- electrical grid hardening
- acquisition of structures in flood-prone areas
- structural and non-structural retrofitting to protect developments from future damage

- generators for critical facilities with automatic transfer switch
- building code enhancement and enforcement
- rain or stream gauges with automated alert system
- outreach or education campaigns

Phased Projects

Phasing a project secures the full cost to complete a construction or land disturbance before all eligibility requirements have been met for a full award. The construction project is split into Phase I for final construction drawings, final cost estimation, Benefit Cost Analysis, environmental clearance, etc, and Phase II for implementation.

Regular Projects

To receive a regular project award, the following eligibility requirements must be met:

- All studies and analysis must be complete prior to application submittal
- Final construction drawings must be included with the application
- Benefit Cost Analysis and Report submitted with a result over 1.0 (costs at least equal the benefits) with appropriate back up documentation
- Meet either of the two latest International Building Codes (if applicable)
- Completed FEMA environmental compliance

Planning Applications

Per the State's Mitigation Administrative Plan, \$50,000 total project cost is allocated for the first two jurisdictions participating in a hazard mitigation plan. An additional \$5,000 may be requested for each additional participating entity. Participating entities must meet all requirements of 44 CFR (201.6 for local communities, 201.7 for Tribes) and agree to adopt the plan upon FEMA approval.

In order to maximize all grant funds, DHSEM is requiring that all planning applications will be submitted via FEMA Grants Outcomes (FEMA GO) **Registration is required by October 1, 2021**. Registration is only possible with assistance from your **Authorized Organization Representative (AOR)** identified in SAM.gov. Your entity AOR must create an account, log into FEMA GO, and assign roles to all individuals tasked with BRIC activities.

View all of FEMA's step-by-step video trainings here:

https://www.youtube.com/playlist?list=PL720Kw_OojlloKKliEE3oWaH0I3cVXb35

Additional information on FEMA GO is available at:

<https://www.fema.gov/grants/guidance-tools/fema-go/hazard-mitigation-assistance-grants>

Management Costs

An additional 5% of the total project cost is available at 100% federal share for management of each sub-grant. Management costs are eligible and reasonable indirect costs, direct administrative costs, and other administrative expenses associated with a mitigation project.

Period of Performance

The sub-grant Period of Performance (POP), the time during which project activities are to be completed, will end 36 months after the date FEMA makes the award to DHSEM.

**Please contact the State Mitigation Program with questions at
DHSEM.mitigation@state.nm.us**

Important Dates	
August 5, 2021	Pre-award eligibility begins
September 9, 2021 9:00am-11:00 am MT	WEBINAR: Hazard Mitigation Assistance Funding Opportunity Overview
September 20, 2021	PLANNING APPLICATIONS - Final date for requests for individual technical assistance to register your entity in FEMA GO. Participation of your SAM.gov Authorized Organization Representative is mandatory
October 1, 2021	DEADLINE - All Notices of Interest (NOI) are due final date for registration in FEMA GO
October 7, 2021 9:00am-11:00am MT	WEBINAR: Hazard Mitigation Assistance Application Development
November 1, 2021	DEADLINE - Complete application packets must be submitted for DHSEM review
February 1, 2022* <i>(no later than)</i>	Requests For Information (RFI) will be issued by DHSEM and technical assistance will be offered for any corrections or outstanding items
April 1, 2022	DEADLINE - Complete applications ready for submission to FEMA must be submitted to DHSEM
Spring 2022	Only if insufficient applications are submitted during the fall application development period, will the state solicit additional applications
Summer 2022	Sub-grants are awarded individually as the FEMA requirements are met. Estimated FEMA award to the State and DHSEM award to sub-grantees
Webinars will be recorded and posted to the DHSEM website	

*In order to maximize all open grant funds, DHSEM will prioritize technical assistance to projects selected for submission to BRIC and FMA first, followed by HMGP-PF, then HMGP as these grants are the first to close.

General information on HMGP can be found at
<https://www.fema.gov/grants/mitigation/hazard-mitigation>

HMGP Funding Methodology

This methodology describes the steps taken by DHSEM to allocate HMGP funding. It identifies the priorities for funding so that applications can be prepared to address the highest priority activities. It also serves as one way to increase transparency by sharing the decision-making approach with all stakeholders. All projects must meet the minimum requirements of 44 CFR 206.434 (b) and 44 CFR 206.435 (b). If more applications are submitted than there is available funding, all applications will be submitted to an Application Ranking Committee for priority ranking. committee.

In order to maximize funding, DHSEM may enter applications submitted for HMGP as Building Resilient Infrastructure and Communities or Hazard Mitigation Grant Program-Post Fire applications. Funds will not be held for projects that do not meet all established deadlines and minimum application criteria

Required Criteria

The following standards are required for an application to be eligible for review by the Application Ranking Committee.

- The entity has a FEMA approved mitigation plan
- The entity is in good financial standing via DUNs number or Sam.gov verification
- A completed application was submitted by the deadline
- The project is an eligible HMA project type
- The project describes measures that, if not taken, will have a severe detrimental impact on the sub-applicant, such as potential loss of life, loss of essential services, or economic hardship in the community
- The project effectively reduces risk and increases resilience, realizes ancillary benefits, and/or shortens recovery time (community function, natural environment, other)

State Competitive Selection Process

Based upon applications submitted and available funding, plans and projects may need to be prioritized for funding. The State Hazard Mitigation Officer (SHMO) and DHSEM Subject Matter Experts will form an Application Ranking Committee. A non-voting member will act as Observer. The Application Ranking Committee will review the applications and prepare a selection report. The Observer shall certify that all entities selected for project recommendation in the report are in good financial standing via DUNs number or Sam.gov verification. The Application Ranking Committee recommendations are provided to the Governor's Authorized Representative (GAR) for approval. After the GAR provides approval, the SHMO contacts each applicant in writing to notify them if their project was selected or not. If a project is withdrawn or is determined to not meet all eligibility criteria, the project with the next highest ranking is submitted for funding up to the maximum amount of federal dollars remaining.

The following standards will be taken into consideration when preparing the selection report:

- project describes measures that, if not taken, will have a severe detrimental impact on the sub-applicant, such as potential loss of life, loss of essential services, or economic hardship in the community.
- the project accomplishes multiple objectives including damage reduction, environmental enhancement, economic recovery, etc.
- The project includes multi-jurisdictional cooperation.
- A real-world event has had severe detrimental impact on the applicant, such as potential loss of life, loss of essential services, or economic hardship in the community.
- The project anticipates future conditions (population/demographic/climate changes, etc.).
- The measures fit within an overall plan for development and/or hazard mitigation in the community or disaster area as described in the local Hazard Mitigation Plan.
- The sub-application describes outreach activities, identifies the level of public support, outlines the types of community planning processes leveraged, and/or incorporates state, tribal, private, and local community partnerships, communication, and collaboration that will enhance its outcome (increased non-federal cost share, multi-jurisdictional projects, etc.).
- The project is included in the applicant's General Plan, Comprehensive Plan, or Infrastructure Capital Improvement Plan, and/or the project is identified as a high priority in an adopted plan of the sub-applicant.
- The project benefits a disadvantaged community (all geographic areas within Tribal jurisdictions, low income, high and/or persistent poverty, high unemployment and underemployment, racial and ethnic segregation, linguistic isolation, high housing cost burden and substandard housing, distressed neighborhoods, limited water and sanitation access and affordability).

Please review the State's Mitigation Administrative Plan for additional information. The latest version is posted online at <https://www.nmdhsem.org/preparedness-bureau/mitigation/>